

IN THE FIRST JUDICIAL CIRCUIT OF MISSOURI

CLARK COUNTY CIRCUIT COURT

En banc

ADMINISTRATIVE ORDER CONCERNING WEBEX HEARINGS IN THE CLARK COUNTY CIRCUIT COURT DIVISIONS OF THE FIRST JUDICIAL CIRCUIT COURT,

WHEREAS, due to the COVID-19 pandemic the Courts of Clark County, Missouri have adopted the use of Webex to conduct certain hearings in Divisions I and II of the Court.

WHEREAS, the Court has become aware that certain pro se defendants have requested to be able to use the Webex systems and also complained that they have been unable to find their charges on case not due to late filings, which frustrates their ability to access plead and pay or Webex hearings, there is a need for established procedures to allow this access.

IT IS HEREBY ORDERED the judge assigned to each case in Divisions I and II of the Clark County Circuit Court shall have the absolute and uncontrolled discretion to allow a Webex hearing in any case except those which require the appearance of the Defendant by specific constitutional provision or by statutory requirement. All pro se Defendants shall have the right to request a Webex hearing provided it is done at least forty-eight hours (48) in advance of their appearance date by contacting the clerk of the court to make the request. The request shall include the Defendant's full name, address, e-mail address as well as phone numbers where they can be reached for said hearing. The Clerk shall then submit the request to the judge assigned to said case who shall issue a docket entry of their ruling upon the request, which the pro se defendant may access from case.net. To allow the pro se Defendant to have time to access their charges to either elect plead and pay or to make the request for the Webex hearing all charges filed within forty-eight hours (48) before the court date will be docketed for the next immediate law-day. The clerk shall issue written notice of the new court date for any charge filed forty-eight hours (48) before the law-day. Clerk shall modify current notice forms to

conform to this order. This order shall take effect upon the date that it is adopted by the Clark County Circuit Court en banc.

So Ordered:



10/29/2021

Rick Roberts, Judge

10/29/2021



Holly Conger-Koenig, Judge